

**HOTEL RE! PTE LTD**  
**RESERVATION FORM**

Attn : Ms. Jolene Chong (Business Development Manager)  
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**THE SMJ GOLDEN JUBILEE CONFERENCE (3<sup>rd</sup> to 8<sup>th</sup> Nov 2009)**

**A) GUEST DETAILS**

Mr / Miss / Mrs / Dr / Prof:

Family Name \_\_\_\_\_

First Name \_\_\_\_\_

Email Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

Fax Number \_\_\_\_\_

B) Check-in Date: \_\_\_\_\_

Flight / Time \_\_\_\_\_

Check-out Date: \_\_\_\_\_

Flight / Time \_\_\_\_\_

**C) ACCOMMODATION TYPE** (Check in time : 1400 hours; Check out time : 1200 hours)

- Superior Single Rooms @ **S\$120.00++** per room per day inclusive of **1** daily breakfast  
 Superior Twin Rooms @ **S\$130.00++** per room per day inclusive of **2** daily breakfast

\* Room category allocation is subject to room availability upon reservation.

\* Rate is subjected to 10% SVC and 7% GST.

No. of Single Rooms Required : \_\_\_\_\_

No. of Twin Rooms Required : \_\_\_\_\_

Please make the reservation before **1<sup>st</sup> November 2009** with Ms. Jolene Chong to enjoy this special rate.

All reservations must be guaranteed by credit cards. Guaranteed reservations will be held until noon (12 pm) of the following day of the confirmed arrival date.

Should there be a no-show/cancellation on the day of scheduled arrival, a charge will be levied based on one (01) room night per room booked by the individual guest reservation.

**D) BILLING INSTRUCTIONS** (Guest Room and Incidental Charges will be on personal account)

Amex     Visa     Mastercard     Others: \_\_\_\_\_

Credit Card No: \_\_\_\_\_    Expiry Date: \_\_\_\_\_    CVV: \_\_\_\_\_

**FOR OFFICIAL USE:**

Room Reservation Confirmed By:	
Name	:
Date	:
Confirmation Number	: